

Lamplight Database Demo

Hi. If you're anything like most charities we meet, you're here because you're tired of being stuck with tools that don't work for you. You've got spreadsheets, filing cabinets, email lists, and maybe an old database system that doesn't do what you need any more and no-one knows how to change it. You've got to try and keep on top of your day to day work and report on it all for your trustees or funders. You do amazing work, but your systems are slowing you down.

We'd like to show you how many charities have solved this using Lamplight, a complete database solution for charities which keeps all your records and reporting safe in one place.

In this video we'll give you an overview of the system, looking at the information you can put in as well as its powerful reporting tools.

We made Lamplight for you: for small to medium sized charities to record, monitor and report on the information that's important to you and your funders. It is customised to suit the needs of each individual organisation and is cloud-based, giving you complete flexibility to work wherever you have access to the internet. Our encryption gives you peace of mind, knowing that your records are stored safely in our UK servers.

At the heart of our system there are three types of information:

Firstly, the people and organisations that you work with, then the work that you do with them, and finally the difference that you see.

There's lots more on top of that, but that's the heart of it. Let's take a look.

The first screen you come to is the diary page. This is where you can see what's going on for the week – whether that's for your whole team, or just for you.

By the way, this demo system has been set up for an imagined advice service, but all the dropdowns, terms, colours and settings in Lamplight are tailored to fit your requirements, so what you'll see in your system matches what you do in your organisation.

Details of individuals and organisations are stored in their profiles. All your service users, staff and volunteers, and partner organisations will have their own profile where all the information you have about them is gathered in one place. These tabs above the profile help you find what you need - contact details, relationships with other profiles, or the work you've done. Many of these come as standard with Lamplight.

But you can also add your own, so you can choose exactly what information to store. In this system we've added tabs for personal details and support information, but your system would be different. For example, you might choose to have tabs for your own diversity monitoring; or health and employment information; or membership details or safeguarding information.

When you edit these tabs you can see that information can be stored in a number of ways, including select boxes, check boxes, radio buttons, text or date fields. We can work with you to help you to choose the best options for your data, so that you can record the details that you need and then use them in your reports.

In each profile there are also tabs for the activities they've been involved in. This is where you'll go to add a new referral, to write up their session notes, or to take a look at what they've been doing.

Adding a new record is simple, and you decide which work stream each one belongs to so that you can report back on it. You can add multiple attendees for a single session, then write notes to describe what's happened, and what you're planning for the future.

You'll store details of the progress your clients have made in the outcomes tab. You can use widely recognised outcomes measures like Core or Triangle or, as in this system, you can upload your own individual ones. So long as you use scores to show change over time then you can store them all in Lamplight.

It's easy to add in a new outcome score – just choose the measure that you need from the drop-down menu, then enter the scores in the boxes to the right.

So, profiles hold all the information you need about people and organisations in one place, securely, so the details are at your fingertips. Of course this is just a quick look – there's lots more you can do – managing waiting lists, uploading files, sending email and

text messages – and we'd love to show you some of that in a free demo if you'd like to see more.

But for now let's take a look at some of the reporting you can do with this data.

There's a range of powerful reports and you have the flexibility to run what you need when you need it. You can set up templates for reports that you run regularly, or create a custom report for any one-off needs. The insights you gain provide evidence of what you do and the difference you make, and help you make informed decisions about your future so that you can grow and thrive. Let's take a look at a couple of examples.

This is a work report, and it shows all the sessions that service users have attended in 2020, across all of our work streams. When we run the report, it shows:

- the number of attendances – or footfall;
- the number of different individuals who have attended;
- the number of sessions you've run.
- and information on the time taken.

If you need to see who's behind the numbers, just click on one for more information.

You can use details stored in profiles or work records to present your reports too. For example, if you need to show the gender breakdown of people who have accessed your services, just find 'gender' in the drop-down menu , and Lamplight will rearrange the table using the details recorded in the profiles .

And when you have the information you want, it's easy to download it into Excel – you can download any table in Lamplight with one click.

Different report types give you information on different aspects of your work. For example, the outcomes report makes it easy to see the overall difference you've observed in your service users , while a referrals report will show you the numbers of service users being referred in and out of your charity. We've only taken a look at a couple of the reports but hopefully that's given you a flavour of the power and flexibility built into Lamplight. When we set up your system, we take a detailed look at your reporting requirements alongside the information that you plan to store to make sure you get what you need.

But we know that things change, and we built Lamplight to adapt to your changing circumstances. You have complete control over your data and database. As your services evolve so does your system. When you get a new contract and need to add a service to your list, for example, you can do that yourself quickly and easily. Our friendly team is here to support you, but we find that many of our customers never need to contact us for help.

There are optional modules, too, which you can use to add even more functionality to your Lamplight system. There's an array of extra features available, for example to upload media such as forms or pictures to store with your records, or to link with your website to receive self-referrals or sign-ups to events. There are details of all our modules on our website, where you'll also find our affordable pricing options, designed to cater for even the smallest budget.

Switching to Lamplight couldn't be simpler. Just get in touch with us and we'll arrange an introductory call where you can tell us what you're looking for and we can discuss whether Lamplight can help. Every member of our team has worked or volunteered for a charity, so we speak your language and understand the challenges you're facing. If you decide that Lamplight is for you, one of our experienced implementers will get to know your organisation inside out before building a system to meet your needs. We've a range of set-up, data migration and training options designed to take the stress out of the process for you. Then you can relax, knowing that your data is safe in one place and reporting has never been so easy.

Data is one of your most important assets. Funders need it, supporters need it, and trustees need it. Right now, you are probably wasting time gathering information that you can't use or wasting money on systems that don't give you what you need. If you can't use your data you risk losing out, jeopardising the great work that you do. Instead, you can invest in the future and join the hundreds of other charities using Lamplight daily, securing your organisation's health and building towards long-term success. Take the first step today and book your call.