

## Report Troubleshooting

### Who is this for?

People who run reports, but want to understand more about where they can find the information they are looking for on the database. It will also show participants how to check if they don't get the results they were expecting.

### Covering:

- ⚙ Looking at work records and different custom fields
- ⚙ Using the work record table as a place to find detail
  - ⚙ Using filters
  - ⚙ Adding columns to the table
  - ⚙ Checking data entry
- ⚙ Finding detail in the case records table
- ⚙ Checking your report filters
- ⚙ Unknown people, archived and linked profiles
- ⚙ Multi-select fields in results tables
- ⚙ Using the list of people and records in your report to check the results
- ⚙ Using the same filters in reports and groups/lists