

Reports

Reports in Lamplight tend to be used to give you a numeric answer. For example, (depending on your data) you could run a report to show how many sessions happened in the last 6 months, how many referrals were made and received, how many women have seen positive change due to your services, how much time was spent in total by staff on advice sessions etc.

Who is this for?

People who use Lamplight to do reporting, and would like to know more about the different options when creating custom reports.

Covering:

- ⚙ Which type of report do I need?
- ⚙ Work report:
 - ⚙ Filters
 - ⚙ Presentation
 - ⚙ Printing and exporting
- ⚙ Outcomes (impact) report:
 - ⚙ Report presentation
 - ⚙ Change over time
 - ⚙ 'Snapshot' view
 - ⚙ 'Yes' responses
- ⚙ Case report:
 - ⚙ Open and shut cases
- ⚙ Evaluation report
 - ⚙ Responses as filters
 - ⚙ Downloading your responses
- ⚙ Setting up report templates in system admin